

Career Objective: Result oriented professional targeting assignments in Direct & Indirect Taxation and Audit operations.

Varsha Agrawal

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Education

Chartered Accountancy Course:

CA Final:

Group 1- May 2023 (205/400)

Group 2- Pursuing

CA Intermediate:

Group 1- May 2014 (225/400)

Group 2- May 2015 (160/300)

CA Foundation:

December 2012 (149/200)

Bachelor of Commerce

Sant Gadge Baba Amravati University in
May 2015 with 68% (First class)

HSC

Maharashtra State Board in May 2012
with 82.33%.

SSC

Maharashtra State Board in June 2010
with 82.91%.

Experience

Articleship Experience

Organization: M/s Patankar & Associates, Pune

Period: From June 2015 to November 2017

Role: Article Assistant

- Computation of Total Income, Preparation and Filing of Income Tax return for Companies, Partnership firms, Individuals and Trusts.
- Assisted in preparation of Submission of Income Tax Assessments and Tax Audit of Small Companies and Partnership Firms.
- Preparation and Finalization of Books of Accounts of Individuals, Partnership Firms, HUFs, Society and Trusts
- Preparation of monthly and quarterly stock statements.

Organization: Manoj Chandak & Company, Akola

Period: From September 2014 to May 2015

Role: Article Assistant

- Performed Accounting and Auditing Functions
- Prepared Reconciliation Statement of Banks
- Auditing of Ledger, Cash Books, Daybooks etc. both in manual and computerized system
- Prepared Trading, P&L Accounts and Balance Sheets of Proprietorship Concern

Skills

Technical Skills

- Tally ERP-9, MS-Office.
- Completed IT training (ITT) and Advanced training (ACITTSS) from ICAI.

Soft Skills

- Strong analytical and problem-solving skills
- Team player

Personal Details

Gender: Female

Languages Known: English, Hindi, Marathi

Nationality: Indian

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